



City of Hogansville
City Council
Work Session Meeting Agenda
Monday, August 5, 2024 – 5:30 pm

Meeting will be held at Hogansville City Hall

Mayor: <i>Jake Ayers</i>	2025	City Manager: <i>Lisa E. Kelly</i>
Council Post 1: <i>Michael Taylor, Jr *</i>	2025	Assistant City Manager: <i>Niles Ford</i>
Council Post 2: <i>Matthew Morgan</i>	2025	City Attorney: <i>Alex Dixon</i>
Council Post 3: <i>Mandy Neese</i>	2027	Chief of Police: <i>Jeffrey Sheppard</i>
Council Post 4: <i>Mark Ayers</i>	2027	City Clerk: <i>LeAnn Lehigh</i>
Council Post 5: <i>Kandis Strickland</i>	2027	* Mayor Pro-Tem

WORK SESSION – 5:30 pm

ORDER OF BUSINESS

1. HPD Mobile Data Terminals (MDT) Policy
2. Natural Gas Department Study
3. Royal Theater – Update and Change Orders
4. Early Voting
5. USDA – Community Facilities Loan/Grant Program



PERMANENT RECORD

08/05/2024

Meeting held at Hogansville City Hall, 111 High Street, Hogansville GA 30230

Work Session Meeting

Call to Order: Mayor Jake Ayers called the Work Session to order at 5:32 pm. Present were Council Member Michael Taylor, Council Member Matthew Morgan, Council Member Mandy Neese, Council Member Mark Ayers and Council Member Kandis Strickland. Also present were City Manager Lisa Kelly, Assistant City Manager Niles Ford, City Attorney Alex Dixon, Police Chief Jeffrey Sheppard, and City Clerk LeAnn Lehigh.

ORDER OF BUSINESS

1. HPD Mobile Data Terminals (MDT) Policy

Chief Sheppard explained that the Police Department recently received the Mobile Data Terminals (MDT), which are tablets and ticket printers that will be installed in each patrol vehicle. These computers will work from anywhere in the City and allow officers to run GCIC from their cars. They will also be able to use the tablets for videos and photos. Dispatchers will be able to type out sensitive information to officers. Because these are new devices, a policy needs to be in place. City Attorney Alex Dixon has read over the policy and is good with it. This item will go before Council at the Regular Meeting tonight for approval.

2. Natural Gas Department Study

City Manager Lisa Kelly explained that the PSC regulates lost and unaccounted for gas. The City has exhausted all efforts to determine where the gas loss is coming from. Gas Supervisor Ryan Diaz explained that they have manually read meters and checked the numbers with AMI readings, and there is nothing there. It doesn't make sense. The City received one quote from Jabok Energy Solutions to study the gas to find where the leaks are. Atlanta Gas Light and City of LaGrange use Jabok Energy Solutions to perform their Loss & Unaccounted For Study. The quote for the gas study is \$14,576.50. It takes an estimated one week to perform the study. If they find indications of the leak sooner, they will adjust the quote accordingly. It is not likely that they would not find the source of the issue. The cost of the study would come from contracted money in the budget. This item is on the Regular Meeting agenda for approval tonight.

3. Royal Theater – Update and Change Orders

The first item discussed was the need to open a checking account for the Royal Theater. This item is on the Regular Meeting Agenda for tonight's meeting. The bank is requiring receiving the minutes specifically listing the approval of an interest-bearing account with check signers: Annette Misciskia Anderson, Jeffrey Allen Sheppard, Jacob Anthony Ayers, Lisa Delaine Kelly, Niles R. Ford, Mandy L. Neese, and Tabettha LeAnn Carter Lehigh.

Update on the Royal Theater: City Manager Lisa Kelly said that the construction is estimated to be completed by the end of August. Diverse Power will be turning on the power soon. A/V, acoustics, curtains will be installed next week. The theater received its first \$3500 Membership. Theater Director, Rob Dippel will host a Meet the Director this Sunday at the theater and will announce the first season of performances at the Royal. The City is asking Council to approve the Theater Director to have authority to sign contracts with talent to lock in performances. Any agreements and contracts will go before City Attorney before signing. The Council agreed to allow Theater Manager to contract with talent. All the Council asks is to be in the loop first before the public.

City Manager Lisa Kelly discussed the rest of the season for the theater, with movies being shown Fridays and Saturdays. She also mentioned that the steering committee has met a couple of times. Council Member Taylor requested meeting minutes for all board and committee meetings, including minutes of the Royal Theater steering committee.

Change Order: City Manager Lisa Kelly explained the requested change order for the Royal Theater concession stand. Since the decision to move the concession stand area, drain lines and water lines need to be installed, and the floor will have to be dug up and a wall will need to be demoed for the installation. The Mayor is concerned about

the \$96,001.42 price of the change order, which he feels is extremely high, especially the plumbing in the amount of \$36,325. Council Member Neese agreed that the price is shocking. Council is concerned with the price of the change order and agree they want to table the item at tonight's Regular Meeting until Council Members can meet at the Royal Theater later this week to speak with contractors and see exactly where the change order costs are coming from before making a decision.

4. Early Voting

City Manager Lisa Kelly had requests from Council Members to look into early voting in Hogansville for the November election. Normally, early voting would last three weeks before the election. Andy Harper with Elections said that the City can choose to allow early voting for one week before the election, with , which would be a lesser cost to the City. Council agrees that the City doesn't necessarily need three weeks of early voting and the one week with the Saturday before would be sufficient. City Attorney Alex Dixon is waiting on a contract from Troup County Elections. City Council definitely wants to have early voting, and this item will be on the next Regular meeting agenda on August 19.

5. USDA – Community Facilities Loan/Grant Program

Community Development Director Lynne Miller explained that the City needed to have a Public Meeting, along with Council approval to renew the applications with USDA Community Facilities Loan/Grant for the SCADA system, which has already been purchased, and a new Street Sweeper. This is a part grant, part low-interest loan. This is only for renewing the application for the loan/grant and Council action would be needed later when the loan/grant is ready for closing. There is a Public Meeting scheduled at 7pm tonight before the Regular Council Meeting and Council is being asked for action to allow City staff to renew the applications at the Regular Council Meeting tonight.

Mayor Ayers adjourned the Work Session at 6:53 pm.

Respectfully,



LeAnn Lehigh
City Clerk